

ORDER FOR SUPPLIES OR SERVICES (FINAL)

1. CONTRACT NO. N00178-04-D-4147				2. DELIVERY ORDER NO. HR06		3. EFFECTIVE DATE 2008 Dec 16		4. PURCH REQUEST NO. N61331-08-NR-55329		5. PRIORITY DO-C9		
6. ISSUED BY NSWC, PANAMA CITY 110 Vernon Avenue Panama City FL 32407-7001			CODE N61331	7. ADMINISTERED BY DCMA SOUTHERN VIRGINIA 2000 Enterprise Parkway, Suite 200 Hampton FL 23666				CODE S5111A	8. DELIVERY FOB DESTINATION OTHER <i>(See Schedule if other)</i>			
9. CONTRACTOR Technical Systems Integration, Inc. 816 Greenbrier Circle, Suite 208 Chesapeake VA 23320			CODE OWWV3	FACILITY 802337436		10. DELIVER TO FOB POINT BY (Date) See Schedule			11. X IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED			
12. DISCOUNT TERMS Net 30 Days WIDE AREA WORK FLOW			13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Section G									
14. SHIP TO See Section D			CODE	15. PAYMENT WILL BE MADE BY DFAS Columbus Center, South Entitlement Operations P.O. Box 182264 Columbus OH 43218-2264				CODE HQ0338	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.			
16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of numbered contract.									
PURCHASE	Reference your _____ furnish the following on terms specified herein.											
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.												
Technical Systems Integration, Inc.				Francis I. Bartlett President								
NAME OF CONTRACTOR			SIGNATURE			TYPED NAME AND TITLE			DATE SIGNED (YYYYMMDD)			
If this box is marked, supplier must sign Acceptance and return the following number of copies:												
17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE See Schedule												
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/SERVICES				20. QUANTITY ORDERED/ ACCEPTED *	21. UNIT	22. UNIT PRICE		23. AMOUNT			
	See Schedule											
*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.				24. UNITED STATES OF AMERICA				25. TOTAL		\$754,262.50		
				BY: /s/Wanda A Cutchin				12/16/2008		26. DIFFERENCES		
				CONTRACTING/ORDERING OFFICER								
27a. QUANTITY IN COLUMN 20 HAS BEEN												
INSPECTED	RECEIVED	ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED:										
b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE					c. DATE		d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE					
e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE					28. SHIP NO.		29. D.O. VOUCHER NO.		30. INITIALS			
					PARTIAL		32. PAID BY		33. AMOUNT VERIFIED CORRECT FOR			
f. TELEPHONE					g. E-MAIL ADDRESS		FINAL					
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.					31. PAYMENT COMPLETE				34. CHECK NUMBER			
a. DATE		b. SIGNATURE AND TITLE OF CERTIFYING OFFICER			PARTIAL				35. BILL OF LADING NO.			
					FULL							
37. RECEIVED AT		38. RECEIVED BY (Print)		39. DATE RECEIVED		40. TOTAL CONTAINERS		41. S/R ACCOUNT NUMBER		42. S/R VOUCHER NO.		

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GENERAL INFORMATION

Task Order Award

Authority: FAR 52.232-22 Limitation of Funds

1. SUBCLIN 100101 is obligated for \$100,000.00. Section G is updated accordingly.

SUBCLIN 1001

Cost	\$93,501.64
Fixed Fee	\$6,498.36
Total CPFF	\$100,000.00

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SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
1000	Provide services for and Technical Support for the Mine Warfare Systems Department, for all tasks within the Statement of Work, Section C, DD Form 254 and Contract Data Requirements List (CDRL), DD1423 (O&MN,N)	5700.0	LH	\$430,280.86	\$29,904.52	\$460,185.38
1001	Provide services for and Technical Support for the Mine Warfare Systems Department, for all tasks within the Statement of Work, Section C, DD Form 254 and Contract Data Requirements List (CDRL), DD1423 (RDT&E)	3800.0	LH	\$160,149.25	\$11,130.37	\$171,279.62
100101	ACRN: AA \$100,000 PR 83096267 (RDT&E)					

For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
3000	Other Direct Costs to support CLIN 1000 (O&MN,N)	1.0	Lot	\$73,678.50
3001	Other Direct Costs to support CLIN 1001 (RDT&E)	1.0	Lot	\$49,119.00

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
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4000	Provide services for Technical Support for the Mine Warfare Systems Department, for all tasks within the Statement of Work, Section C, DD Form 254 and Contract Data Requirements List (CDRL), DD1423 AWARD TERM 1 (O&MN,N) Option	5700.0 LH	\$443,185.63	\$30,801.40	\$473,987.03
4001	Provide services for Technical Support for the Mine Warfare Systems Department, for all tasks within the Statement of Work, Section C, DD Form 254 and Contract Data Requirements List (CDRL), DD1423 AWARD TERM 1 (RDT&E) Option	3800.0 LH	\$164,978.36	\$11,466.00	\$176,444.36
4002	Provide services for Technical Support for the Mine Warfare Systems Department, for all tasks within the Statement of Work, Section C, DD Form 254 and Contract Data Requirements List (CDRL), DD1423 AWARD TERM 2 (O&MN,N) Option	5700.0 LH	\$456,489.39	\$31,726.01	\$488,215.40
4003	Provide services for Technical Support for the Mine Warfare Systems Department, for all tasks within the Statement of Work, Section C, DD Form 254 and Contract Data Requirements List (CDRL), DD1423 AWARD TERM 2	3800.0 LH	\$169,918.96	\$11,809.37	\$181,728.33

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(RDT&E)
Option

4004	Provide services for Technical Support for the Mine Warfare Systems Department, for all tasks within the Statement of Work, Section C, DD Form 254 and Contract Data Requirements List (CDRL), DD1423 AWARD TERM 3 (O&MN,N) Option	5700.0 LH	\$470,174.69	\$32,677.14	\$502,851.83
4005	Provide services for Technical Support for the Mine Warfare Systems Department, for all tasks within the Statement of Work, Section C, DD Form 254 and Contract Data Requirements List (CDRL), DD1423 AWARD TERM 3 (RDT&E) Option	3800.0 LH	\$175,021.21	\$12,163.97	\$187,185.18
4006	Provide services for Technical Support for the Mine Warfare Systems Department, for all tasks within the Statement of Work, Section C, DD Form 254 and Contract Data Requirements List (CDRL), DD1423 AWARD TERM 4 (O&MN,N) Option	5700.0 LH	\$484,276.28	\$33,657.20	\$517,933.48
4007	Provide services for Technical Support for the Mine Warfare Systems Department, for all tasks within the Statement of Work, Section C, DD Form 254 and Contract Data	3800.0 LH	\$180,293.40	\$12,530.39	\$192,823.79

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Requirements List
(CDRL), DD1423
AWARD TERM 4
(RDT&E)
Option

For ODC Items:

Item	Supplies/Services Qty	Unit	Est. Cost

6000	Other Direct Costs to support CLIN 4000 Award Term 1 (O&MN,N) Option	1.0 Lot	\$76,257.25
6001	Other Direct Costs to support CLIN 4001 Award Term 1 (RDT&E) Option	1.0 Lot	\$52,007.67
6002	Other Direct Costs to support CLIN 4002 Award Term 2 (O&MN,N) Option	1.0 Lot	\$79,452.32
6003	Other Direct Costs to support CLIN 4003 Award Term 2 (RDT&E) Option	1.0 Lot	\$52,616.97
6004	Other Direct Costs to support CLIN 4004 Award Term 3 (O&MN,N) Option	1.0 Lot	\$81,688.41
6005	Other Direct Costs to support CLIN 4005 Award Term 3 (RDT&E) Option	1.0 Lot	\$54,458.94
6006	Other Direct Costs to support CLIN 4006 Award Term 4 (O&MN,N) Option	1.0 Lot	\$84,547.83
6007	Other Direct Costs to support CLIN 4007 Award Term 4 (RDT&E) Option	1.0 Lot	\$56,365.22

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

STATEMENT OF WORK FOR MINE WARFARE TACTICS SUPPORT

1.0 SCOPE

Naval Surface Warfare Center Panama City Division (NSWC PCD) Littoral Warfare Analysis and Assessment Department, Tactics Branch (Code HA12) is responsible for developing, validating, promulgating, and updating tactical documentation relating to MCM systems for the Fleet in support of the Naval Mine and Anti-Submarine Warfare Command, Corpus Christi (NMAWC, CC). Additionally, coordination with AMCM units is required to accurately assess Fleet requirements and provide feedback to NSWC PCD for task development. Commensurate with these efforts, NSWC PCD provides on-site support for Fleet personnel in the area of operational tactics and tactical training.

The effort described below is for AMCM tactical instruction, MCM tactics and Tactical Decision Aid (TDA) development, TDA training development and support (including Organic Post Mission Analysis (OPMA)), assessment of AMCM Fleet tactical requirements, data collection, development of required changes to MCM Naval Warfare Publications (NWPs)/ TACMEMOs, administrative support, and facilitation of the AMCM Tactics IPT. In order to facilitate Fleet liaison, the Contractor will execute these tasks for NSWC PCD Code HA12 either at NSWC PCD or the Airborne Mine Countermeasures Weapon Systems Training School (AWSTS), Naval Station, Norfolk, as appropriate.

2.0 APPLICABLE DOCUMENTS

2.1 Military Standards

None

2.2 Military Specifications:

None

2.3 Other Documents:

a) Naval Tactics, Techniques, and Procedures (NTTP) Publication 3-15 Series (to include Tactical Memorandums)

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b) AMCM-related Naval Air Training and Operating Procedures Standardization (NATOPS) publications.

c) MEDAL program and Commanders Estimate of the Situation (CES) documentation.

d) OPMA program and technical documentation

3.0 REQUIREMENTS

3.1 Expertise

The Contractor shall be responsible for providing personnel with technical and programmatic expertise in the following areas:

a) Expertise on AMCM Tactics, Techniques and Procedures, to include AMCM Squadron tactics organization, Pilot and Aircrew procedures, and sonar mine recognition.

b) Authority to perform Contractor support onsite at the AMCM Weapons Systems Training School, Naval Station Norfolk, VA, including access to classified publications, word processing and access to Naval websites and e-mail communications.

c) Liaison with Navy Fleet AMCM Squadrons, COMHELSEACOMWINGLANT, and the Surface Warfare Development Group (SWDG).

d) Expertise in mine countermeasures data analysis, and development and revision of AMCM tactical doctrine.

e) Expertise in the instruction of course material to Naval personnel.

3.2 AMCM Tactical Publication Support

The Contractor shall technically support NSWC PCD Code HA12 in the development of AMCM doctrine, TACMEMO'S, training, tactics, techniques, procedures, and publications issues as required. These areas must be developed, evaluated, revised and promulgated as AMCM experience, systems and operations evolve with organizational changes, equipment procurement and technological advances. The Contractor shall assist with data collection and in preparing proposed changes to AMCM tactical publications

The Contractor shall liaison with HELMINERON FOURTEEN (HM-14), HELMINERON FIFTEEN (HM-15), Helicopter Sea Combat Wing Atlantic (HELSEACOMWINGLANT), and the AMCM Weapons Systems Training School (AWSTS) for the continuing development of AMCM Naval Warfare Publications (NWP) and act as a reviewing agent for AMCM NWP, under the direction of NSWC PCD Code HA12.

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3.3 MIWIP and Project Support

The Contractor shall serve as a liaison, as directed, to the MIWIP (Mine Warfare Improvement Program), and gather Fleet input for proposed projects from AMCM Units, laboratories and those tactical deficiencies found through the conduct of MCM exercises and operations. The Contractor shall develop and present project proposals to NSWC PCD Code HA12.

3.4 Liaison Support

The Contractor shall coordinate Fleet AMCM MEDAL upgrade or improvement recommendations to NMAWC CC via NSWC PCD HA12. Develop Fleet AMCM C4I recommendations for ongoing C4I programs.

The Contractor shall liaison with AWSTS and the Mine Warfare Training Center (MWTC) for the purpose of AMCM Tactics Training upgrade considerations. The AMCM Tactics Continuum is one source for training material upgrades. The Contractor shall serve as an instructor at the AMCM Tactics Continuum, if requested.

When requested, the Contractor shall provide direct tactical support to Fleet AMCM units and Fleet commands concerned with AMCM operations. This shall include the capability to teach tactical information (even formally, as at AWSTS), provide data collection capabilities and tactical guidance.

The Contractor shall serve in a train-the-trainer capacity for the East Coast MEDAL Classroom. This would involve certifying other instructors (from AWSTS, the HSC Weapons School, etc.) to conduct routine MEDAL classes.

3.5 Commander's Estimate of the Situation (CES) Support

The Contractor shall technically support NSWC PCD Code HA12 in the development of CES, to include: data base development and verification, test plan development and testing evaluation, data fusion and Mine Warfare and Environmental Decision Aids Library (MEDAL) Enterprise Architecture (EA) requirements. The Contractor shall assist with data collection and in preparing proposed changes to future CES builds.

The Contractor shall provide TACMEMO support for Risk Based Planning efforts and replanning support and related MIW theory and work, training, tactics, techniques, procedures and publications issues as required.

3.6 OPMA

The Contractor shall provide support to NSWC PCD HA12 in the development, review, update, and maintenance of acquisition logistics support (ALS), tactical, and technical documentation for the OPMA program. The products listed below will be developed and/or updated for new Organic MCM (OMCM) hardware documentation. Documents shall be posted on SharePoint system when applicable. The 50% IPRs for technical manuals and training shall be conducted at least 150 days prior to OT PMA Training date of each OMCM system. The Contractor shall also interface with other OMCM Activities or Commands as required. The technical manuals will be developed in the S1000D format using the attached TMCR and Business Rules. The support required includes the following:

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- (a) Tactics/Logistics Support
- (b) Training Support
- (c) IETM Support

The Contractor shall develop, deliver and update the following documents:

- (a) Acquisition Logistics Support Plan (ALSP)
- (b) Maintenance Plan
- (c) Task and Skills Analysis
- (d) Operator's Manual
- (e) Administrator's Manual
- (f) Manpower, Personnel and Training (MPT) Concept Document
- (g) Training Course Outline
- (h) Instructor Lesson Guide
- (i) Student Training Course Guide
- (j) Training Aids
- (k) User's Logistics Support Summary (ULSS)
- (l) ILS Milestone Schedule

3.7 Travel

Travel to the following locations is anticipated during the base and option periods in the performance of this task order: Corpus Christi, Texas; Norfolk, Virginia; San Diego, California; Washington, DC; Stennis, Mississippi; Bahrain; and Sasebo, Japan.

The number and duration of trips to each destination specified will be determined as program requirements dictate. Under no circumstance may the contractor travel to a destination other than one of those specified above without the express written consent of the TOM.

3.8 Monthly Progress Reports

The Contractor shall produce a monthly progress report that includes work accomplished, problem areas, significant

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results, recommendations, work planned for the next month, and financial information including task order ceiling, expenditures (including fee), percentage spent, billable hours expended this reporting period, and total labor hours expended for both O&MN and RDT&E funded efforts. The monthly report shall be delivered via e-mail in Microsoft® Word format to the Government by the 15th of the month for the preceding month in accordance with CDRL A005.

4.0 GOVERNMENT FURNISHED INFORMATION (GFI)

The Government will provide background information and appropriate program documents to enable the Contractor to perform the work required. The following GFI will be provided to the Contractor throughout the period of performance:

a) AMCM doctrine, training, tactics, techniques, and procedures publications.

b) Fleet operational and exercise results and MIREM reports.

All GFI shall be returned to the Government at the completion of this order.

5.0 DELIVERABLES

All data deliverables shall be delivered in accordance with the schedule as specified in the attached Contract Data Requirements List (CDRL), DD Form 143, Exhibit A. All test documentation generated by the Contractor shall be provided on CDROM in MS Word™ compatible files. All documentation artwork and graphics shall be provided on CDROM in AutoCAD™ (Ver. 12) compatible files. **NOTE: Minimum Protection Requirements for Controlled Unclassified Information:** Security classification guides (OPNAVINST 5513 series) and unclassified limited documents (e.g., FOUO, Distribution Statement Controlled) are not authorized for public release and, therefore, cannot be posted on a publicly accessible webserver or transmitted over the Internet unless appropriately encrypted.

6.0 PERIOD OF PERFORMANCE

This task order shall become effective on the date of award, and shall continue for a period of one year. In accordance with the Award Term Plan and Award Term Clause of this order, the order may continue for up to five years based on the contractor's performance.

Second Year 12 Months in duration.

Third Year 12 Months in duration

Fourth Year 12 Months in duration

Fifth Year 12 Months in duration

7.0 SECURITY

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The highest security classification for work under this task order is SECRET. Provisions to access SECRET information for the performance of these tasks are stated in the attached DD form 254. Classified information shall not be transferred electronically or telephonically over unsecured networks. Safeguarding of classified data and information are defined in DOD 5220.22M and DOD 5200.1R. All unclassified portions of such data and information shall be defined as sensitive information and be protected under Law 100-235. Paragraphs 8.0 and 9.0 also apply to the protection of sensitive information regardless of the media on which it is stored. SECRET access will occur at U.S. Government facilities. Information generated at Contractor facilities will be UNCLASSIFIED.

8.0 DISTRIBUTION LIMITATIONS STATEMENT

Technical documents generated under this task order shall carry the following limitation statement. Word processing files shall have the statements included on the cover page of any resultant hard copy. Each delivered diskette shall be marked externally with the statements. All technical data gathered under this order shall carry the following Distribution Limitation Statement and handling caveat:

DISTRIBUTION AUTHORIZED TO THE DEPARTMENT OF DEFENSE AND DOD CONTRACTORS ONLY, ADMINISTRATIVE OR OPERATIONAL USE, (DATE). OTHER REQUESTS SHALL BE REFERED TO COMMANDING OFFICER, NAVAL SURFACE WARFARE CENTER, PANAMA CITY, FL, 110 VERNON AVE, PANAMA CITY, FL 32407-7001

DESTRUCTION NOTICE - FOR CLASSIFIED DOCUMENTS, FOLLOW PROCEDURES IN DOD 5220.22-M, NATIONAL INDUSTRIAL SECURITY PROGRAM OPERATING MANUAL, CHAPTER 5, SECTION 7 OR DOD 5200.1-R, INFORMATION SECURITY PROGRAM REGULATION. FOR UNCLASSIFIED, LIMITED DOCUMENTS, DESTROY BY ANY METHOD THAT WILL PREVENT DISCLOSURE OF CONTENTS OF RECONSTRUCTION OF THE DOCUMENT.

9.0 RELEASE INFORMATION

All technical data provided to the Contractor by the Government shall be protected from public disclosure in accordance with the markings contained thereon. All other information relating to the items to be delivered or services to be performed under this task order may not be disclosed by any means without prior approval of the authorized representative of the Contracting Officer. Dissemination of public disclosures includes, but is not limited to: permitting access of such information by foreign national or by any other person or entity, publication of technical or scientific papers, advertising, or any other proposed public release. The Contractor shall provide adequate physical protection to such information so as to preclude access by any person or entity not authorized such access by the Government.

10.0 PERFORMANCE BASED REQUIREMENTS

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This requirement is performance based. The incentive for superior performance is continued performance for the full potential five years if (1) the Government has a continued requirement for the services; (2) funds are available; and (3) the contractors performance is satisfactory or better (award term provisions). The Government Technical POC will report the quality of performance to the PCO in accordance with the Award Term Plan for the order.

HQ C-2-0037 ORGANIZATIONAL CONFLICT OF INTEREST (NAVSEA) (JUL 2000)

(a) "Organizational Conflict of Interest" means that because of other activities or relationships with other persons, a person is unable or potentially unable to render impartial assistance or advice to the Government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes Corporations, Partnerships, Joint Ventures, and other business enterprises.

(b) The Contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the Contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid this potential conflict of interest, and at the same time to avoid prejudicing the best interest of the Government, the right of the Contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.

(d) (1) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information provided to the Contractor by the Government during or as a result of performance of this contract. Such information includes, but is not limited to, information submitted to the Government on a confidential basis by other persons. Further, the prohibition against release of Government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in Contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.

(2) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance of this contract.

(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the Contractor. The terms of paragraph (f) of this Special Contract Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The Contractor further agrees that, during the performance of this contract and for a period of three years after

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completion of performance of this contract, the Contractor, any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may subsequently merge or affiliate, or any other successor or assign of the Contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any recompetition for those systems, components or services furnished pursuant to this contract. As provided in FAR 9.505-2, if the Government procures the system, component, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor, affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the Contractor may, with the authorization of the cognizant Contracting Officer, participate in a subsequent procurement for the same system, component, or service. In other words, the Contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.

(f) The Contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest, it shall make immediate and full disclosure in writing to the Contracting Officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action which the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would assist the Contracting Officer in making a determination on this matter. Notwithstanding this notification, the Government may terminate the contract for the convenience of the Government if determined to be in the best interest of the Government.

(g) Notwithstanding paragraph (f) above, if the Contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become, aware of an organizational conflict of interest after award of this contract and does not make an immediate and full disclosure in writing to the Contracting Officer, the Government may terminate this contract for default.

(h) If the Contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the Government may terminate this contract for default.

(i) The Contracting Officer's decision as to the existence or nonexistence of an actual or potential organizational conflict of interest shall be final.

(j) Nothing in this requirement is intended to prohibit or preclude the Contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the Contractor from participating in any research and development or delivering any design development model or prototype of any such equipment. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

(k) The Contractor shall promptly notify the Contracting Officer, in writing, if it has been tasked to evaluate or advise the Government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the Government's interest.

(l) The Contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

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(m) The rights and remedies described herein shall not be exclusive and are in addition to other rights and remedies provided by law or elsewhere included in this contract.

(n) Compliance with this requirement is a material requirement of this contract.

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SECTION D PACKAGING AND MARKING

All Deliverables shall be packaged and marked IAW Best Commercial Practice.

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SECTION E INSPECTION AND ACCEPTANCE

Inspection and acceptance of deliverables will be at destination by Government personnel at the Naval Surface Warfare Center Panama City, FL.

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SECTION F DELIVERABLES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

SHIP TO ADDRESS

Naval Support Activity Panama City

Attn: Receiving Officer

101 Vernon Ave

Panama City Beach FL 32407-7018

FOB: Destination

DURATION OF CONTRACT PERIOD

This task order shall become effective on the date of award, and shall continue for a period of one year. In accordance with the Award Term Plan and Award Term Clause of this order, the order may continue for up to five years based on the contractor's performance.

Second Year 12 Months in duration.

Third Year 12 Months in duration

Fourth Year 12 Months in duration

Fifth Year 12 Months in duration

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SECTION G CONTRACT ADMINISTRATION DATA

Task Order Manager:
Peter L. Adair
Code G12
110 Vernon Ave.
Panama City, FL 32407
peter.adair@navy.mil
850-234-4080

Contract Specialist
Leslie O'Brien
Code B31
110 Vernon Ave.
Panama City, FL 32407
leslie.obrien@navy.mil
[850-230-7473](tel:850-230-7473)

NSWCPC – G12 INVOICE INSTRUCTIONS (WAWF)

(a) In accordance with the clause of this contract entitled “ELECTRONIC SUBMISSION OF PAYMENT REQUESTS” (DFARS 252.232-7003), the Naval Sea Systems Command (NAVSEA) will utilize the DoD Wide Area Workflow Receipt and Acceptance (WAWF) system to accept supplies/services delivered under this contract. This web-based system located at <https://wawf.eb.mil> provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices may no longer be accepted for payment.

(b) It is recommended that the person in your company designated as the Central Contractor Registration (CCR) Electronic Business (EB) Point of Contact and anyone responsible for the submission of invoices, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides also are available at <http://acquisition.navy.mil/navyaos/content/view/full/3521/>. The most useful guides are “Getting Started for Vendors” and “WAWF Vendor Guide”.

(c) The designated CCR EB point of contact is responsible for activating the company’s CAGE code on WAWF by calling 1-866-618-5988. Once the company is activated, the CCR EB point of contact will self-register under the company’s CAGE code on WAWF and follow the instructions for a group administrator. After the company is set-up on WAWF, any additional persons responsible for submitting invoices must self-register under the company’s CAGE code at <https://wawf.eb.mil>.

(d) The contractor shall use the following document types, DODAAC codes and inspection and acceptance locations when submitting invoices in WAWF:

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Attachments created in any Microsoft Office product may be attached to the WAWF invoice, e.g., backup documentation, timesheets, etc. Maximum limit for size of each file is 2 megabytes. Maximum limit for size of files per invoice is 5 megabytes.

(e) Before closing out of an invoice session in WAWF, but after submitting the document(s), you will be prompted to send additional email notifications. Click on “Send More Email Notification” and add the acceptor/receiver email addresses noted below in the first email address block, and add any other additional email addresses desired in the following blocks. This additional notification to the government is important to ensure that the acceptor/receiver is aware that the invoice documents have been submitted into WAWF.

Send Additional Email Notification To:
peter.adair@navy.mil
leslie.obrien@navy.mil

(f) The contractor shall submit invoices/cost vouchers for payment per contract terms and the government shall process invoices/cost vouchers for payment per contract terms. Contractors approved by DCAA for direct billing will submit cost vouchers directly to DFAS via WAWF. Final voucher submission will be approved by the ACO.

(g) If you have any questions regarding WAWF, please contact the WAWF helpdesk at the above 1-866-618-5988 number or the NSWC Panama City WAWF point of contact June Fordham at (850) 234-4755 or june.fordham@navy.mil. The NSWC Panama City WAWF alternate point of contact is Colette Hazard at (850) 235-5363 or colette.hazard@navy.mil.

EARLY DISMISSAL AND CLOSURE OF GOVERNMENT FACILITIES

When a Government facility is closed and/or early dismissal of Federal employees is directed due to severe weather, a security threat, or a facility related problem that prevents personnel from working, on-site contractor personnel regularly assigned to work at that facility should follow the same reporting and/or departure directions given to Government personnel. The contractor shall not direct charge to the contract for time off, but shall follow parent company policies regarding taking leave (administrative or other). Non-essential contractor personnel, who are not required to remain at or report to the facility, shall follow their parent company policy regarding whether they should go/stay home or report to another company facility. Subsequent to an early dismissal and during periods of inclement weather, onsite contractors should monitor radio and television announcements before departing for work to determine if the facility is closed or operating on a delayed arrival basis.

When Federal employees are excused from work due to a holiday or a special event (that is unrelated to severe weather, a security threat, or a facility related problem), on-site contractors will continue working established work hours or take leave in accordance with parent company policy. Those contractors who take leave shall not direct charge the non-working hours to the task order. Contractors are responsible for predetermining and disclosing their charging practices for early dismissal, delayed openings, or closings in accordance with the FAR, applicable cost accounting standards, and company policy. Contractors shall follow their disclosed charging practices during the task order period of performance, and shall not follow any verbal directions to the contrary. The Contracting Officer will make the determination of cost allowability for time lost due to facility closure in accordance with FAR, applicable Cost Accounting Standards, and the Contractor’s established accounting policy.

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Accounting Data

SLINID	PR Number	Amount
100101	83096267	100000.00

LLA :

AA: 97X4930 NHID 000 77777 0 061331 2F 000000 31A8J0903041

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SECTION H SPECIAL CONTRACT REQUIREMENTS

NAVSEA 5252.216-9122 -- LEVEL OF EFFORT (DEC 2000)

(a) The Contractor agrees to provide the total level of effort specified in the next sentence in performance of the work described in Sections B and C of this contract. The total level of effort for the performance of this contract shall be in accordance with Section B and the format defined in Attachment J4, of direct labor, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort.

(b) Of the total man-hours of direct labor set forth above, it is estimated that [OFFEROR TO FILL IN (no. of hours) man hours that are uncompensated effort. Uncompensated effort is defined as hours provided by personnel in excess of 40 hours per week without additional compensation for such excess work. All other effort is defined as compensated effort. If no effort is indicated in the first sentence of this paragraph, uncompensated effort performed by the Contractor shall not be counted in fulfillment of the level of effort obligations under this contract.

(c) Effort performed in fulfilling the total level of effort obligations specified above shall only include effort performed in direct support of this contract and shall not include time and effort expended on such things as (local travel to and from an employee's usual work location), uncompensated effort while on travel status, truncated lunch periods, work (actual or inferred) at an employee's residence or other non-work locations (except as provided in paragraph (j) below), or other time and effort which does not have a specific and direct contribution to the tasks described in Sections B and C.

(d) It is understood and agreed that the rate of man-hours per month may fluctuate in pursuit of the technical objective, provided such fluctuation does not result in the use of the total man-hours of effort prior to the expiration of the term hereof, except as provided in the following paragraph.

(e) If, during the term hereof, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total man-hours of effort specified above would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing setting forth the acceleration required, the probable benefits which would

result, and an offer to undertake the acceleration at no increase in the estimated cost or fee together with an offer, setting forth a proposed level of effort, cost breakdown, and proposed fee, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

(f) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total man-hours of effort specified in paragraph (a) above would be used prior to the expiration of the term. This order shall specify the acceleration required and the resulting revised term. The Contractor shall acknowledge this order within five days of receipt.

(g) If the total level of effort specified in paragraph (a) above is not provided by the Contractor during the period of this contract, the Contracting Officer, at its sole discretion, shall either (i) reduce the fee of this contract as follows:

$$\text{Fee Reduction} = \frac{\text{Fee (Required LOE - Expended LOE)}}{\text{Required LOE}}$$

or (ii) subject to the provisions of the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) require the Contractor to continue to perform the work until the total number of man-hours of direct labor specified in paragraph (a) above shall have been expended, at no increase in the fee of this contract.

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(h) The Contractor shall provide and maintain an accounting system, acceptable to the Administrative Contracting Officer and the Defense Contract Audit Agency (DCAA), which collects costs incurred and effort (compensated and uncompensated, if any) provided in fulfillment of the level of effort obligations of this contract. The Contractor shall indicate on each invoice the total level of effort claimed during the period covered by the invoice, separately identifying compensated effort and uncompensated effort, if any.

(i) Within 45 days after completion of the work under each separately identified period of performance hereunder, the Contractor shall submit the following information in writing to the Contracting Officer with copies to the cognizant Contract Administration Office and to the DCAA office to which vouchers are submitted: (1) the total number of man-hours of direct labor expended during the applicable period; (2) a breakdown of this total showing the number of man-hours expended in each direct labor classification and associated direct and indirect costs; (3) a breakdown of other costs incurred; and (4) the Contractor's estimate of the total allowable cost incurred under the contract for the period. Within 45 days after completion of the work under the contract, the Contractor shall submit, in addition, in the case of a cost underrun; (5) the amount by which the estimated cost of this contract may be reduced to recover excess funds and, in the case of an underrun in hours specified as the total level of effort; and (6) a calculation of the appropriate fee reduction in accordance with this clause. All submissions shall include subcontractor information.

(j) Notwithstanding any of the provisions in the above paragraphs, the Contractor may furnish man-hours up to five percent in excess of the total man-hours specified in paragraph (a) above, provided that the additional effort is furnished within the term hereof, and provided further that no increase in the estimated cost or fee is required.

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CHANGES IN KEY PERSONNEL

(a) The Contractor agrees that a partial basis for award of this contract is the list of key personnel proposed. Accordingly, the Contractor agrees to assign to this contract those key persons whose resumes were submitted with the proposal necessary to fulfill the requirements of the contract. No substitution shall be made without prior notification to and concurrence of the Contracting Officer in accordance with this requirement.

(b) The contractor agrees that during the first 180 days of the period of performance no key personnel substitutions will be permitted unless such substitutions are necessitated by an individual's sudden illness, death, or termination of employment. All proposed substitutions shall have qualifications equal to or higher than the qualifications of the person to be replaced. The Contracting Officer shall be notified in writing of any proposed substitution at least thirty (30) days, or forty-five (45) days if a security clearance is to be obtained, in advance of the proposed substitution. Such notification shall include:

- (1) An explanation of the circumstances necessitating the substitution;
- (2) A complete resume of the proposed substitute;
- (3) The hourly rates of the incumbent and the proposed substitute;
- (4) A chart summarizing the years of experience and professional development for the individuals involved in the substitution; and
- (5) Any other information requested by the Contracting Officer to enable him/her to judge whether or not the Contractor is maintaining the same high quality of personnel that provided the partial basis for award.

(c) In the event a requirement to increase the specified level of effort for a designated labor category, but not the overall level of effort of the contract, occurs, the Contractor shall submit to the Contracting Officer a written request for approval to add personnel to the designated labor category. The same information as specified in paragraph (b) above is to be submitted with the request.

(d) The Contracting Officer shall evaluate requests for changes in personnel and promptly notify the Contractor, in writing, whether the request is approved or disapproved.

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POST AWARD CONTRACTOR PERSONNEL APPROVAL

- (a) Requests for post award approval of additional and/or replacement key and non-key personnel should be submitted via e-mail. E-mail submissions shall be made simultaneously to the Contract Specialist and the TOM. Electronic notification via e-mail from the Contract Specialist will serve as written approval/disapproval on behalf of the Contracting Officer.
- (b) It is desired that resumes be submitted in the format required in solicitation Section L for original proposal submission. However, in order to expedite contract administration, contractor format may be used.
- (c) A cover letter shall be included which clearly demonstrates how the proposed resume clearly meets contract requirements.
- (d) If the employee is not a current employee of the contractor (or a subcontractor), a copy of the accepted offer letter (which identifies a projected start date and the agreed to annual salary) shall be provided.

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KICK-OFF MEETING

The Contractor shall coordinate with the Task Order Manager (TOM) to conduct a SOW kick-off meeting within ten working days after the award of the contract to review the statement of work (SOW) and Contract Data Requirements List (CDRL) requirements for this task order.

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TECHNICAL GUIDANCE

The Task Order Manager (TOM) will provide guidance to the contractor regarding the requirements of the Statement of Work (SOW). Such guidance may be needed to prioritize work or initiate specific tasking within broad task areas. Under no circumstances may the TOM direct the contractor to perform work outside the scope of the SOW. The contractor is responsible for notifying the Contracting Officer if it believes it has received direction to perform work that is out of scope. Technical guidance will normally occur through day-to-day verbal communication between the TOM and the contractor's program management personnel. However, written Technical Instructions may be issued at the TOM's discretion. Technical Instructions might be needed to clarify unusually complex requirements, or simply to initiate a written record of guidance that the TOM feels is particularly important. Technical Instructions will be numbered sequentially and will be in the format provided by the Contracting Officer.

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MANDATORY REQUIREMENT - SECURITY

The Contractor will be required to access classified information up to, and including SECRET, under this contract. Documents generated under this contract may be CLASSIFIED up to and including SECRET. Provisions of the attached contract DD Form 254 apply.

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MANDATORY REQUIREMENT - PRE-AWARD FACILITY SECURITY CLEARANCE

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(a) The resulting order will be placed with an Offeror possessing a facility security clearance issued by the Defense Investigative Service at the required security level. A Government facility will initiate appropriate security clearance action for any apparent successful Offeror which does not already possess such clearance. The government is not obligated to delay issuance of the order pending security clearance of any Offeror.

(b) The security classification of this procurement is specified in the Contract Security Classification Specification, DD Form 254.

AWARD TERM CLAUSE

In addition to the terms and conditions set forth elsewhere in this order, the contractor may earn an award term incentive consisting of an extension to the order period from the minimum one (1) year to a maximum of five (5) years on the basis of:

1. Satisfactory or better performance of the contractor as evaluated by the Government.
2. The Government has a continued need for the service (solely determined by the Government).
3. The Government has funds for the service.

For each year of the order, contractor performance is evaluated and ratings are assigned based on how well the contractor has performed. If ratings are satisfactory or better for Year 1, the contractor earns Year 2; if ratings are satisfactory or better for Year 2, the contractor earns Year 3, and so on up to the maximum of five (5) years. But if ratings are less than satisfactory for any year, then the order is ended. The evaluation criteria and the award term procedures are described in the "Award Term Plan".

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AWARD TERM PLAN

The Government will assess the quality of the Contractors performance as follows:

a. Evaluation Criteria. The evaluation criteria are as follows:

- Was the Contractor cooperative and capable?
- Were services and/or deliverables provided in a timely manner IAW the terms of the Task Order?
- How would you rate the quality of the services and/or deliverables received?
- How would you rate the overall performance of the contractor?
- If you had another requirement for these services and/or deliverables, would you hire this contractor again?
- How would you rate the performance of the contractor from cost perspective?
- Comments

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b. Ratings. The ratings used are:

- “1” = unsatisfactory
- “2” = marginal
- “3” = satisfactory
- “4” = good
- “5” = superior

The contractor must receive a rating of satisfactory or better on each of the above evaluation criteria in order to earn the award-term incentive. A rating of less than satisfactory on any of the above criteria may result in the incentive not being earned.

c. Evaluation Period. The evaluation periods will be (1) from award of the order through the end of the base period of performance and (2) for each award term year thereafter. Interim evaluations will also be conducted as described below.

d. Personnel. The Government evaluation team shall consist of an Assessing Official, performance monitors, and a Reviewing Official.

(1) Assessing Official (Technical). The Assessing Official considers all information from performance monitors and other pertinent sources and prepares written reports evaluating the contractor’s performance.

(2) Performance Monitors (Technical). Performance monitors monitor the contractor’s performance at the task order level and provide input to the Assessing Official to be used in preparing performance reports. Monitors may provide written and verbal input as directed by the Assessing Official.

(3) Reviewing Official (Contract Specialist administering the order). The Reviewing Official is responsible for reconciling any disagreements between the Assessing Official and the contractor, and for finalizing ratings and closing reports whenever such disagreements exist.

e. Interim Evaluations. An interim evaluation shall be conducted at the midpoint (i.e., six months) of each evaluation period. No later than 15 calendar days after the midpoint of the evaluation period, the Assessing Official shall notify the Contracting Officer of the contractor’s current strengths and weaknesses on the basis of inputs from the performance monitors and other pertinent sources. The Contracting Officer will then issue a letter to the contractor describing the strengths and weaknesses identified by the Assessing Official. The Contracting Officer may also issue letters at any time when it is deemed necessary to highlight areas of Government concern.

f. End-of-Period Evaluations. No later than 60 calendar days prior to the end of the evaluation period, the Assessing Official shall initiate a report covering the entire evaluation period and submit that report to the contractor for review and comment. The contractor shall review the report and provide comments to the Assessing Official within 10 calendar days. If the contractor concurs, the Assessing Official will forward the report to the Reviewing Official who will finalize the ratings and close the report. If the contractor does NOT concur with ratings the Reviewing Official will then reconcile any disagreements between the Assessing Official and the contractor, finalize the ratings, and close the report. All reports must be closed no later than the 30 days prior to the end of the evaluation period. Once the report is closed, the ratings are not subject to dispute by either party.

g. Award-Term Incentive Determination. As stated above, the contractor must receive a rating of satisfactory or better on each of the evaluation criteria in order to earn the award-term incentive. The Contracting Officer will review the closed report to determine if the award term incentive has been earned. If the incentive has been earned, then the Contracting Office will issue a modification to exercise the option for the next year of the order. The award term is subject to cancellation based on the following specific contingencies: elimination of the requirement; lack of funding; and unfavorable determination that price is fair and reasonable.

h. Changes to the Award-Term Plan. This Award-Term Plan is a part of the order and can only be changed by a bi-

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lateral modification to the order. Either party may propose a change to the Award-Term Plan at any time. However, if either party desires a change to the plan and a mutual agreement cannot be reached, then this original Award-Term Plan will remain in full effect.

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NSWCPC – H06 SECURITY REQUIREMENTS

a. The work to be performed under this contract as delineated in the DD Form 254, Attachment No (J.1) involves access to and handling of classified material up to and including SECRET.

b. In addition to the requirements of the clause "Security Requirements," the Contractor shall appoint a Facility Security Officer (FSO), who shall (1) be responsible for all security aspects of the work performed under this contract, (2) assure compliance with the National Industrial Security Program Operating Manual (NISPOM) (DOD 5220.22-M), and (3) assure compliance with any written instructions from the Naval Surface Warfare Center Panama City Division, Security Office, Code XPC, 110 Vernon Avenue, Panama City, Florida 32407-7001.

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NSWCPC-H07 INFORMATION SECURITY REQUIREMENTS

a. All contractor personnel requiring access to DON controlled unclassified information (CUI) or "user level access to DON or DoD networks and information systems, system security and network defense systems, or to system resources providing visual access and/or ability to input, delete or otherwise manipulate sensitive information without controls to identify and deny sensitive information" who do not have clearance eligibility are required to submit a Questionnaire for Public Trust Positions (Standard Form 85P) through the cognizant Facility Security Officer or designee to NSWC PCD Security, for a suitability determination by DON Central Adjudication Facility.

b. Minimum Protection Requirements for Controlled Unclassified Information (CUI): Security classification guides (OPNAVINST 5513 series) and unclassified limited documents (e.g., For Official Use Only (FOUO), Distribution Statement Controlled) are not authorized for public release and, therefore, cannot be posted on a publicly accessible web server or transmitted over the Internet unless appropriately encrypted.

H-XX NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE

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OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBAs 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19.

52.219-6 NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE (JUNE 2003)

(a) Definition. "Small business concern" as used in this clause, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation.

(b) General. (1) Offers are solicited only from small business concerns. Offers received from concerns that are not small business concerns shall be considered nonresponsive and will be rejected. (2) Any award resulting from this solicitation will be made to a small business concern.

(c) Agreement. A small business concern submitting an offer in its own name shall furnish, in performing the contract, only end items manufactured or produced by small business concerns in the United States or its outlying areas. If this procurement is processed under simplified acquisition procedures and the total amount of this contract does not exceed \$25,000, a small business concern may furnish the product of any domestic firm. This paragraph does not apply to construction or service contracts.

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SECTION I CONTRACT CLAUSES

Applicable clauses are contained in the basic contract.

52.222-2 -- Payment for Overtime Premiums.

Payment for Overtime Premiums (Jul 1990)

(a) The use of overtime is authorized under this contract if the overtime premium does not exceed \$0.00 or the overtime premium is paid for work --

(1) Necessary to cope with emergencies such as those resulting from accidents, natural disasters, breakdowns of production equipment, or occasional production bottlenecks of a sporadic nature;

(2) By indirect-labor employees such as those performing duties in connection with administration, protection, transportation, maintenance, standby plant protection, operation of utilities, or accounting;

(3) To perform tests, industrial processes, laboratory procedures, loading or unloading of transportation conveyances, and operations in flight or afloat that are continuous in nature and cannot reasonably be interrupted or completed otherwise; or

(4) That will result in lower overall costs to the Government.

(b) Any request for estimated overtime premiums that exceeds the amount specified above shall include all estimated overtime for contract completion and shall --

(1) Identify the work unit; e.g., department or section in which the requested overtime will be used, together with present workload, staffing, and other data of the affected unit sufficient to permit the Contracting Officer to evaluate the necessity for the overtime;

(2) Demonstrate the effect that denial of the request will have on the contract delivery or performance schedule;

(3) Identify the extent to which approval of overtime would affect the performance or payments in connection with other Government contracts, together with identification of each affected contract; and

(4) Provide reasons why the required work cannot be performed by using multi-shift operations or by employing additional personnel.

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SECTION J LIST OF ATTACHMENTS

J1DD254 Contact Security Classification Specification, DD Form 254 (updated)
J2CDRL Contract Data Requirements List (CDRL), DD Form 1423 (updated)