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C DESCRIPTION/SPECS/WORK STATEMENT				1	I CONTRACT CLAUSES					
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E	E INSPECTION AND ACCEPTANCE									
F	F DELIVERIES OR PERFORMANCE									
G CONTRACT ADMINISTRATION DATA										

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CONTRACT NO. N00178-04-D-4147	 PAGE 2 of 11

GENERAL INFORMATION

CENERAL INFORMATION
This award is made for the CPFF amount of \$302,371.00. The Delivery Order is incrementally funded with \$195,000. The Limitation of Funds clause is applicable.
A previous version of an amendment was posted as 2:1. This amendment replaces 2:1. The purpose of this amendment is to revise the performance period of the anticipated Delivery Order. The performance period is changed to 9-30-05. Only the cost proposal and spending plan shall be revised. A re-write of the technical proposal will not be accepted. Questions submitted to the contractor via e-mail shall be addressed and posted to SEAPORTe with the revised cost proposal.
In response to an inquiry, the following information is provided: Similiar work is being performed under N00178-04-D-4147/0002 by Technical Systems Integration, Inc.
This is a competitive procurement. Questions and comments shall be submitted to the Contract Specialist via e-mail (Todd.Doucett@navy.mil). It is anticipated that the resulting Task Order shall be Cost Plus Fixed Fee-Completion.

CONTRACT NO. N00178-04-D-4147 DELIVERY ORDER NO. 0004

PAGE 3 of 11

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Services in accordance with the attached statement of

\$302,371

Item Supplies/Services Qty Unit Est. Cost Fixed Fee CPFF

0001AA Services, material and technical data necessary to provide Airborne Mine Countermeasures Performance Performance Support System Life Cycle Management Support IAW the SOW and CDRLs. (OGMN,N)

1.0 Lot \$286,406

\$15,965 \$302,371

CONTRACT NO. N00178-04-D-4147	DELIVERY ORDER NO.	PAGE 4 of 11

SECTION C DESCRIPTIONS AND SPECIFICATIONS

See attached statement of work.

CONTRACT NO. N00178-04-D-4147	0004	PAGE 5 of 11
1400176-04-D-4147	0004	5 01 1 1

SECTION D PACKAGING AND MARKING

Packing and Marking shall be to best commercial practices

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SECTION E INSPECTION AND ACCEPTANCE

Inspection and acceptance shall occur at destination

CONTRACT NO. DELIVER	Y ORDER NO.	PAGE
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N00178-04-D-4147 0004		7 of 11
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SECTION F DELIVERIES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

The performance period shall be from the date of award through 9-30-05.

CONTRACT NO. N00178-04-D-4147	DELIVERY ORDER NO.	PAGE 8 of 11
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SECTION G CONTRACT ADMINISTRATION DATA

Accounting Data

SLINID PR Number Incremental Amount

0001AA 41846585

195000.00

LLA : ACRN:AA 97X4930.NH1E 000 77777 0 000178 2F 000000 31A2K0401005

Contract Specialist Todd Doucett, XPS2 110 Vernon Ave. Panama City, FL 32407 Todd.Doucett@navy.mil 850-235-5817

CSS - G04 ADDITIONAL INVOICING INSTRUCTIONS

(a) The contractor shall submit invoices or vouchers not more often than once every two weeks for each individual delivery order, no more than thirty days after invoiced costs are incurred. The invoices/vouchers shall contain the following statement signed by an authorized company representative:

This is to certify that the services set forth herein were performed during the period stated.

Contractor's Authorized Representative	

Date of Invoice

(b) The contractor shall forward two copies of the invoices or vouchers to the Contracting Officer's Representative (COR), one (1) copy to the Contract Specialist, Code XPS2 and the original plus one (1) copy to the following Defense Contract Audit Agency (DCAA):

TBD

The above office is hereby designated as the cognizant audit agency for this contract and shall review and approve invoices or vouchers for payment.

- (c) The invoices or vouchers shall be prepared in accordance with the Invoice clause in the Schedule and the contract clauses of the contract entitled "Allowable Cost and Payment" and "Fixed Fee" (FAR 52.216-07 and 52.216-08) and shall include:
- (1) Contract and delivery order number.
- (2) Description of work.
- (3) Direct labor hours incurred by labor category, costs incurred and fixed fee billed.
- (4) Other costs to be specified and substantiated.
- (d) The COR will perform a thorough review of the invoice and if they do not concur with the invoiced cost, DCAA and the Contracting Officer will be notified of the deficiencies. DCAA will be responsible for taking an appropriate offset on the subsequent invoice or voucher and notifying the contractor in writing of the action taken. The contractor shall be required to resolve the billing discrepancy with the Contracting Officer and resubmit a separate invoice or voucher covering the disputed portion.
- (e) For all but the final invoice or voucher, DCAA will review and approve the invoices and vouchers for provisional payment. DCAA will forward the invoices and vouchers for payment to the issuing office stated on the delivery order.

SECTION H SPECIAL CONTRACT REQUIREMENTS

CONTRACT NO. DELIVERY ORDER NO. PAGE 9 of 11

No Special Contract Requirements

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N00178-04-D-4147	10004	10 of 11

SECTION I CONTRACT CLAUSES

Applicable Section I clauses are contained in the basic MAC

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CONTRACT NO.	IDELIVERY ORDER NO.	PAGE
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SECTION J LIST OF ATTACHMENTS

Contract Data Requirements List, DD Form 1423

STATEMENT OF WORK FOR

AIRBORNE MINE COUNTERMEASURES (AMCM) PERFORMANCE SUPPORT SYSTEM (PSS) LIFE CYCLE MANAGEMENT

1.0 SCOPE

The Airborne Mine Countermeasures (AMCM) Performance Support System (PSS) consists of Interactive Electronic Technical Manuals (IETM), Computer Based Training (CBT), and Just-in-Time Training (JIT) housed on desktop and laptop computers. The use of the AMCM PSS is critical for the AMCM community to fulfill its operational mission. This Statement of Work (SOW) defines the requirements for update of the Life Cycle Management for the AMCM PSS.

1.1 BACKGROUND

These instructional programs were developed and implemented to solve the longstanding training deficiencies of the AMCM community and include initial qualification, refresher, and just-in-time training. These training programs are based upon specific job tasks and have resulted in development of a syllabus consisting of a series of academic curricula, laboratory, and aircraft training events. These training programs have consummated specific behavioral objectives, lesson organization, media selection, and training support requirements.

These sophisticated instructional programs require recurring revision and maintenance (R&M) support to maintain currency and quality of the courseware and technical manuals. The level of support requires familiarity with AMCM weapon systems maintenance procedures used in the organizational, intermediate and depot level repair facilities, and operational procedures used in the conduct of operational missions. Experience at ascertaining the impact of Engineering Change Proposals (ECPs) on existing AMCM training programs and technical manuals is required. Also, recent and broad depth of experience in creating and life cycle managing of Performance Support Systems is required.

2.0 APPLICABLE DOCUMENTS

It is the intent of this Statement of Work to fully implement the principles of the Department of Defense acquisition reform initiatives. Specifically, reference is made to the Secretary of Defense policy promulgated by memorandum on June 29, 1994 and the SECNAV policy memorandum of 21 December 1994 regarding the use of specifications and standards by all Navy programs. As stated in the memorandum, when performance specifications are not practical, non-Government (industry developed) standards shall be used. Only those military standards and specifications for which waivers have been obtained will be cited if appropriate or shall only be cited for guidance. The Contractor may voluntarily choose to use military specifications and standards in the execution of the contract. The following documents, of the exact issue shown, form a part of this statement of work to the extent specified herein. It should be noted that the specifications or standards cited represents only one possible acceptable solution and that offerors may propose substitution of alternatives to the specified specification or standard. In the event of conflict between the documents referenced herein and the contents of this Statement of Work, the Order of Precedence clause of this contract shall apply. Documents cited within the following referenced documents shall be considered first tier documents in accordance with the Federal Acquisition Regulation (FAR) 10.008. Second tier and lower reference documents shall be strictly for guidance only.

2.1 Military Standards: None

2.2 Military Specifications:

MIL-PRF-29612B

Training Data Products

MIL-DTL-81927

Manuals, Technical: Work Package Style, Format and Common Technical Content

Requirements; General Specification for (Work Package Concept)

NAVAIR 00-24-700 Guide to General Style and Format to Work Package Technical Manuals

AMCM TMCR #49-98 of January 2002

3.0 REQUIREMENTS

Provide Contractor Quarterly Progress and Status Report of work accomplished.

Maintain Life Cycle Configuration Management on operating software and hardware for 28 PSS desktop computers and 22 PSS Laptop computers. Travel required to update software and hardware will be 2 trips – one to Norfolk, VA and one to Corpus Christi, TX.

Provide operating software, data files and hardware maintenance support on 28 PSS desktop computers and 22 PSS Laptop computers.

Update all files associated with IETMs, CBT and PSS delivery. There will be approximately 40 manuals updated per year or 10 per quarter.

Add additional IETMs and CBT to PSS developing Front-End Graphics and hyperlinking to cover page of document or main menu. There will be approximately 5 new IETMs added to the CD this year.

Research IETM recommended review changes. Some changes come without mark-ups so research to get the information and write procedural steps is accomplished. There will be approximately 160 or 40 per quarter Publication Change Directives (PCDs) per year.

Review and update read me file that lists all IETMs/CBT courses and changes made for that version.

Attend Working Group Meetings such as PSS version review meetings, PSS IPTs, etc. Approx. 2 trips.

Contractor will be required to attend a weekly meeting (day to be provided by the Government) at NSWC-PC.

Develop PSS Menus and hyperlinks for access to additional IETMs/CBT/OJT.

Develop front end programming for the IETM CDs and the PSS DVD so they will auto run, read from disk, or load to CPU.

Develop file and folder structures for IETM CDs and PSS DVD.

Label/Verify functionality/QA CDs and DVD for NSWC Panama City review.

Incorporate review changes prior to CDs and DVD final delivery. Develop matrix that shows where changes have been made for NSWC Panama City review.

Perform final QA on CDs and DVD for delivery.

Verify received information/materials and review for discrepancies along with possible application to other technical manuals and training.

Performs searches in applicable manuals identifying and additional areas or work packages that the change request may apply.

Inform NSWC-PC of conflicting data or technical inaccuracies in change requests and issues with other manuals.

When conflicting data is identified, obtain additional technical information to verify/validate change request with tech reps and NSWC Panama City.

Write procedures for change requests.

Validate changed procedures with NSWC Panama City during In-Process Review.

Incorporate any additional change requests into appropriate manual(s).

Review updated data for proper format per MILSTD.

Verify any additional changes applicable to change requests.

Update TPDR page in manual and PSS read-me file that identifies changes incorporated.

Globally update effective paragraphs with TOCs and Alphabetical Indexes (WP and Main).

Globally update effective part numbers (GAPL) with Numerical Index of Part Numbers and Item Numbers in WP text.

Globally update effective reference designations with Numerical Index of Reference Designations.

Globally update effective HAZMAT and HMWS page.

Globally update warnings and cautions with Warning Page.

Cross Reference Part Numbers with FEDLOG (Subscription Service).

Receive and track all CBT change requests from CHTWL and provide quarterly report to NSWC Panama City. Contractor will receive approximately 100, or 25 per quarter, Computer Based Training (CBT) Changes per year.

Validate CBT change requests.

Review all IETM change requests (TPDRs, PCDs, ECPs, Mark-ups, etc.) for possible updates to CBT/OJT on PSS.

Update/create graphics and text/programming changes for CBT lessons.

Incorporate CBT/OJT changes.

Verify CBT changes against change request.

Update any PSS changes applicable to CBT request (i.e., menus, read-me files).

Perform QA on CBT/OJT against MIL-STD and change request.

Perform QA on any changes applicable to PSS (i.e., menus, read-me files).

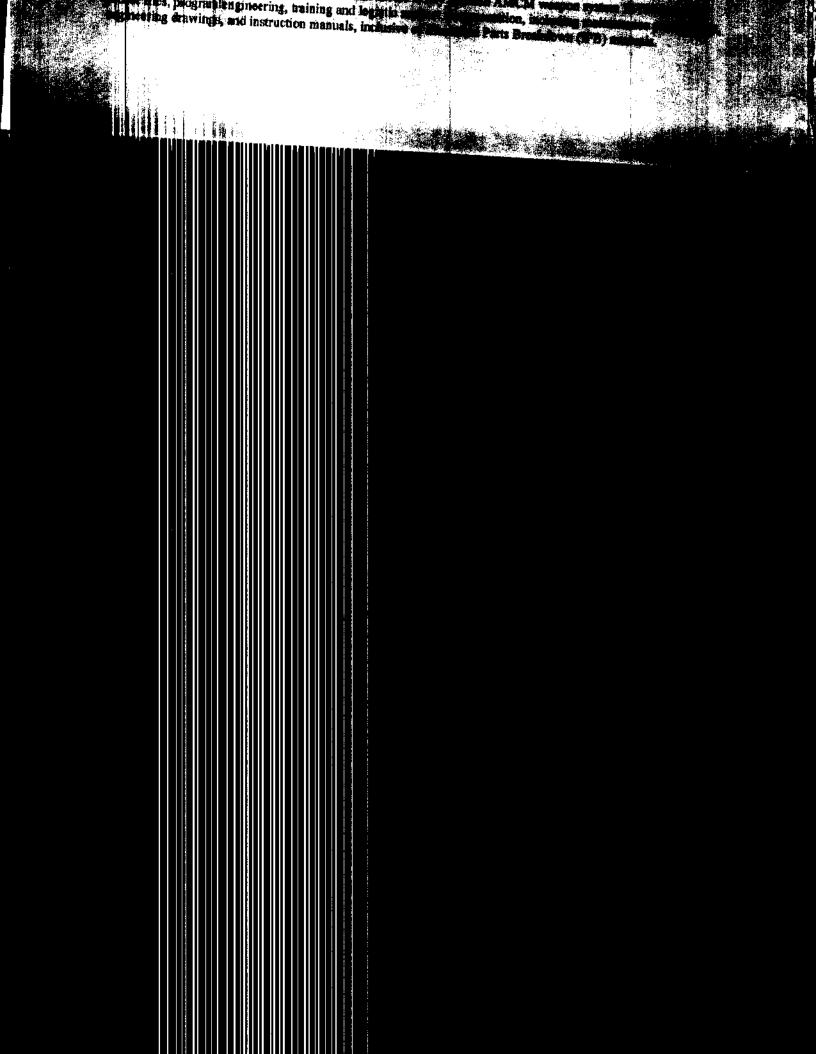
Validate CBT changes with CHTWL during in-process reviews.

Incorporate any additional review changes requested by CHTWL.

Updated source files will be furnished to NSWC Panama City after the release of a new version of IETMs.

4.0 GOVERNMENT FURNISHED INFORMATION

The Government will provide the Contractor with access to any updated AMCM weapon system IETM and CBT source files, program engineering, training and logistic support documentation, including maintenance publications, engineering drawings, and instruction manuals, inclusive of Illustrated Parts Breakdown (IPB) manuals.



5.0 DELIVERABLES

All data deliveries shall be in accordance with the schedule as specified in the attached Contract Data Requirements List (CDRL), DD Form 1423.

6.0 PERIOD OF PERFORMANCE

The period of performance shall be for one year from date of issuance of the order.

7.0 SECURITY

The performance of this task does not require the contractor to have access to classified material.

8.0 DISTRIBUTION STATEMENT

Documentation generated under this order shall have the following Distribution Limitation Statement and Destruction Notice affixed to the front cover and title page (if any):

DISTRIBUTION STATEMENT D: DISTRIBUTION AUTHORIZED TO DEPARTMENT OF DEFENSE AND U.S. DOD CONTRACTORS ONLY (ADMINISTRATIVE/OPERATIONAL USE) (DATE STATEMENT APPLIED). OTHER REQUESTS FOR THIS DOCUMENT MUST BE REFERRED TO PEOLIMW (PMS210).

DESTRUCTION NOTICE – FOR CLASSIFIED DOCUMENTS, FOLLOW THE PROCEDURES IN DOD 5220.22-M, NATIONAL INDUSTRIAL SECURITY PROGRAM OPERATING MANUAL, CHAPTER 5, SECTION 7 OR DOD 5200.1-R, INFORMATION SECURITY PROGRAM REGULATION. FOR UNCLASSIFIED, LIMITED DOCUMENTS, DESTROY BY ANY METHOD THAT WILL PREVENT DISCLOSURE OF CONTENTS OR RECONSTRUCTION OF THE DOCUMENT.

9.0 RELEASE OF INFORMATION

All technical data provided to the contractor by the Government and/or by the contractor for the Government shall be protected from public disclosure in accordance with the markings contained thereon and paragraphs 7.0 and 8.0 above. All other information relating to the items to be delivered or services to be performed under this delivery order may not be disclosed by any means without prior approval of the authorized representative of the Contracting Officer. Dissemination or public disclosure includes, but it not limited to: permitting access to such information by foreign nationals or by any other persons or entity; publication of technical or scientific; advertising; or, any other proposed public release. The contractor shall provide adequate physical protection to such information so as to preclude access by any person or entity not authorized such access by the Government.

10.0 PERFORMANCE BASED REQUIREMENTS

This requirement is performance based. The standards for performance, the acceptable quality level (AQL) and incentives are defined as follows:

Required Service	Standard	AQL Requirement	Method of Surveillance	Positive/Negative
•				Incentive
	Delivered on or before due date	90% delivered on time	Technical POC verification of delivery	2% reduction in price if AQL requirement is not met

, ,			review of documentation	2% reduction in price if AQL requirement is not met
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CONTRACT DATA REQUIREMENTS LIST

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Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other espect of this collection of information, including suggestions for reducing this burden to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arilington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contractiff? No. listed in Block E.

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Previous editions are obsolete

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